SURE START APPLICATION

Dear Parent(s),

Thank you for your interest in our school's Sure Start program. Sure Start is an early intervention program for families in our school community with priority given to children whose sponsor's rank is in the E1 to E4 or GS1 to GS4 or *Non Appropriated Fund (NAF), NAF1 or NAF2 range, living and working at military installations overseas. Any sponsor whose rank is E5 to E9 or GS5 to GS9 or NAF3 - NAF4, rank equivalent, who wishes to apply for the program, is eligible to do so – with the understanding that priority is given to students whose sponsor is the first eligibility category. The Sure Start Advisory Committee, comprised of school and community members, reviews applications for enrollment. Priority in selecting 18 children to enroll in the program is given to dependents in the first category. Children must be four years of age by 1 September in the school year in which they enroll.

Prioritization of Sure Start Income Eligibility

RANK	PRIORITY
E1–E4, GS1–GS4 or NAF 1-NAF 2, rank equivalent	First Priority
E5–E6, GS5–GS6 or NAF 3, rank equivalent	Second Priority
E7–E9 or GS7–GS9 or NAF 3-4, rank equivalent	Third Priority

Sure Start views parent participation as integral to the success of the program. Parents must agree to volunteer their time as a precondition to their child's enrollment. Thirty hours per parent is required for each participating family. Both parents in two-parent families are expected to contribute their time equally. Parents who are deployed for an extended period of time are still expected to volunteer, but will have a modified schedule during the time of deployment.

Sure Start offers a comprehensive approach to early childhood education that involves both children and families. The Sure Start program is dedicated to providing comprehensive services in the areas of education, health, social services, and family involvement.

Please complete the following questions and discuss your answers with the school principal or office secretary. They will advise you whether or not you should complete the application.

1. Will your child be four years old by 1 September of the school year in which you hope to enroll your child in Sure Start?

_____

2. Is this the school your child would be eligible to attend if he/she were school age?

   _____

3. What is the sponsor's rank? _____ (The sponsor is required to show proof of sponsorship (e.g., military orders) and proof of current rank (e.g., pay stub). The proof of current rank must be dated within one month of the application date.)

*NAF Rank Equivalent: The non-appropriated fund rank is used to determine Sure Start eligibility for the dependents of NAF employees. The NAF employee rank uses different banding levels than its counterparts (i.e. Enlisted (E) service members or General Schedule (GS) civilian employees.) In order to determine the priority order for enrollment in the Sure Start Program, the NAF employee rank must be at level which is equivalent to the enlisted service member and General GS civilian employee.

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(This form is subject to the Privacy Act of 1974.)

PRIVACY ACT STATEMENT

AUTHORITY: Title V, Sec 301, Title X, Sec 133, Title XX, Sec 921 & 922 EO 9397. PRINCIPAL PURPOSE: To establish eligibility to enroll in DoD Dependents Schools (DoDDS) in accordance with Sure Start, enrollment eligibility, and feeder plan guidelines. Only the DoDDS administration and the Sure Start Advisory Committee use this form.

MANDATORY/VOLUNTARY DISCLOSURE/EFFECT OF NON-DISCLOSURE: VOLUNTARY. Dependents may be denied enrollment if information is not provided.

PROGRAM STATEMENT:
The Sure Start program is based on the successful Head Start program implemented for those children needing more time and attention to achieve school readiness.

PARENT RESPONSIBILITIES:
The Sure Start Program consists of four components. The Educational Component is designed to meet the individual needs of the children enrolled. A developmental screening will be provided for all Sure Start students. Medical and dental screenings are required for students and will be completed under the Health Component. The Social Service Component will deal with improving the conditions and qualities of family life. The Parent Component formalizes the parental role in the education of their child(ren). Therefore, dual parents need to volunteer in the classroom the equivalent of 10 days per year (60 hours) and single parents need to volunteer the equivalent of 6 days per year (30 hours) as a condition of enrollment and have two to three home visits by the Sure Start Program. Immunizations, along with other required documentation for DoDDS registration, are necessary for enrollment.

QUALIFICATIONS:
All Sure Start students must be command sponsored. In order to keep this program consistent with DoDDS kindergarten enrollment dates, 4 year-olds considered for Sure Start must have a birth date on or before September 1 of that school year. Four year olds whose sponsor is equivalent of E9 and below may apply for enrollment in Sure Start. Priority will be given to students whose sponsor's rank is E1 to E4 or GS 1 to GS4 or *NAF rank equivalents. Considerations for enrollment include one or more of the following conditions:

- Child in a family with E1 to E4 or GS1 to GS4, General Schedule, or Non Appropriated Fund (NAF), NAF1-NAF2, rank equivalent – FIRST PRIORITY;
- E5 to E6 or GS5 to GS6 or NAF 3, rank equivalents, SECOND PRIORITY
- E7 to E9 or GS7 to GS9 or NAF 3-4, rank equivalents, THIRD PRIORITY.
- Child of low birth weight – under 5lbs 8ozs
- Child has a parent whose primary language is not English.
- Child has a parent who was a teenager when first child was born.
- Child is in family headed by single parent.
- Child has three or more siblings close in age range.
- Child has a sibling with a severe diagnosed disability.
- Child has a parent that has separated from the family, due to military reassignments giving the remaining parent an extension at the present locale.
- Child has a parent who has not graduated high school.
- Child is from a dual military family.

Students enrolled in the Sure Start Program are selected by the Sure Start Advisory Committee, which includes school and base services personnel. For more information, please call the school your child **is eligible to attend** and find out where the nearest Sure Start program is located.

Please complete the application and turn it in to the Sure Start site that your child will be eligible to attend.

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CHILD'S NAME	CHILD'S GENDER	CHILD'S DATE OF BIRTH (day/month/year)	CHILD'S BIRTH WEIGHT
CHILD'S HOME SCHOOL (school child would attend if he/she were in first grade)	MILITARY HOUSING AREA OR TOWN WHERE CHILD AND FAMILY RESIDE		

SPONSOR'S NAME	RANK	SPONSOR'S DEROS	MAILING ADDRESS
UNIT	UNIT PHONE #	HOME ADDRESS (INCLUDE POST or BASE, BLDG & APT #)	

	PHONE NUMBERS		E: MAIL ADDRESS	
PRIMARY LANGUAGE OF: Mother Father Child	HOME	MOBILE	ARE YOU A SINGLE PARENT?	HAS THE SPONSOR BEEN / WILL BE ON A 90-DAY DEPLOYMENT? (Documentation may be required)

PRIMARY LANGUAGE SPOKEN IN THE HOME	SPONSOR'S YEARS OF EDUCATION **(CIRCLE ONE)** 7 8 9 10 11 12 AA BS OTHER	SPONSOR'S AGE WHEN FIRST CHILD WAS BORN
SPOUSE'S NAME	SPOUSE'S YEARS OF EDUCATION **(CIRCLE ONE)** 7 8 9 10 11 12 AA BS OTHER	SPOUSE'S AGE WHEN FIRST CHILD WAS BORN
WHERE IS SPOUSE EMPLOYED?	SPOUSE'S JOB TITLE:	

TOTAL NUMBER OF CHILDREN IN THE HOME	# OF BROTHER (S)	# OF SISTER (S)	AGES OF OTHER CHILDREN IN THE HOME	Dual Military (circle one) Yes No

HAVE ANY OF THE SIBLINGS REQUIRED SPECIAL SERVICES. PLEASE SPECIFY. ☐ **YES** ☐ **NO**

_____

_____

_____

_____

IS THE CHILD APPLICANT OR SIBLINGS ENROLLED IN THE EXCEPTIONAL FAMILY MEMBER PROGRAM? ☐ **YES** ☐ **NO**

WHY WOULD YOU LIKE TO HAVE YOUR CHILD ENROLLED IN SURE START?

_____

_____

_____

_____

I understand and agree to the requirements of the Sure Start Program and certify that all information provided is correct.

_____ _____

(Date) **(Signature)**

TARGET POPULATION: Child 4-years old and a dependent of a sponsor E4 and below.